

# Emma Capdeville

+33750089210, [emma.capdeville@icloud.com](mailto:emma.capdeville@icloud.com)

[LinkedIn](#)

## Work Experience

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### **August 2024 – Present** **Assistant to the Editor in Chief at France 24, France**

- Facilitating communication between the French and English editorial/production teams, correspondents and guests.
- Providing logistical support to the news programme through the creation of a handover report and by processing press releases.
- Ability to navigate a fast-paced and dynamic environment efficiently.

### **July 2024 – August 2024** **Volunteer at the Paris Olympic Games, France**

- Guided over 7,000 spectators per session throughout the judo and wrestling competitions, ensuring smooth crowd management.
- Guaranteed a pleasant spectator experience by communicating in multiple languages and resolving issues.

### **June 2023 – August 2024** **French Tutor, Online**

- Adapted lessons and activities that would specifically respond to the students' needs.
- Built engaging workshops that improved students' confidence and language proficiency.

### **September 2021 - June 2022** **Head of the school media, France**

- Coordinated student-based projects such as monthly radio programmes, news articles and interviews.
- Produced a 7-hour long live show featuring interviews, news and entertainment.
- Led intense workshops to mentor younger students joining the school media.

## Education

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### **2022 - Present** **BA (Hons) Film and Media, Newcastle University, England**

- Developed hands-on filmmaking skills such as cinematography, story-telling and editing through documentary production.
- Demonstrated critical thinking through essay-writing and academic research.
- Gained knowledge in media, social and cultural studies.
- Student Chair and Representative of my course at the Student Staff Committee.

### **2019-2022** **Lycée Notre-Dame, France**

- Baccalauréat Général: Geopolitics, English literature, and Philosophy

## Additional skills

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- Languages: Fluent in English and French, proficient in Spanish (B1)
- Technical skills: Video editing, Microsoft Office, Canva, Social Media Management
- Full driving licence and first aid training